

Carbon Reduction Plan



Fleetcare is aware of and committed to reducing its net carbon emission to zero by 2050 and supporting its clients to achieve their own carbon reduction plans.

Our commitment to reducing our own operational carbon output includes:

- Measuring our operational carbon output
- Identifying opportunities to reduce this output
- Tracking the progress of our actions and its impact on our carbon reduction plan

We support our clients in achieving their own carbon reduction plans by:

- Establishing and maintaining an in-depth knowledge of the lowest co2 emitting products and related infrastructure
- Always featuring full electric vehicles in our promotions to end users
- Delivering on-site promotions of the electric product to end users
- Organising electric demonstrators to establish range and charging requirements
- Providing reports and analysis of the fleet to identify carbon emission trends
- Working with client working groups focussed on carbon reduction
- Providing a high touch service to end users to ensure they are well informed about leasing a battery powered vehicle.



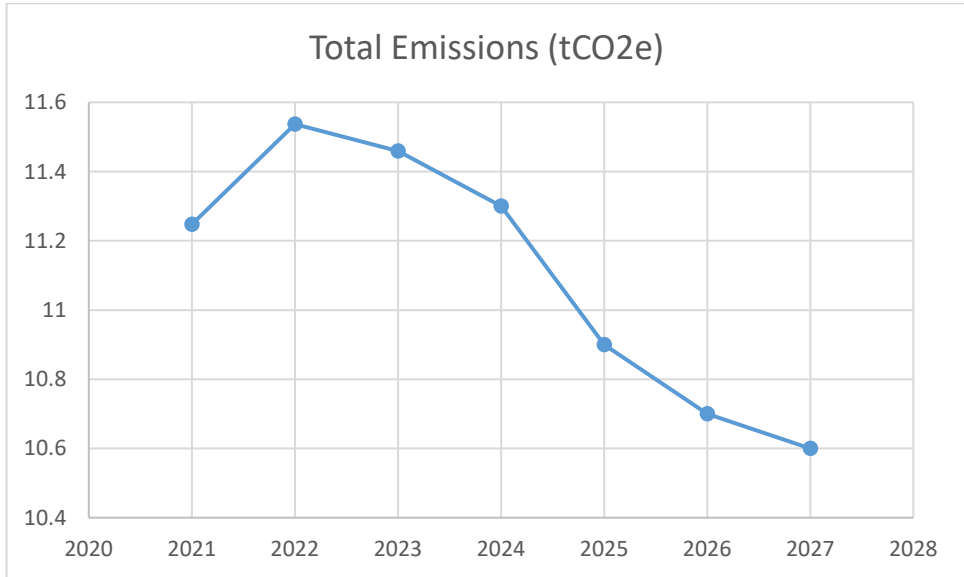
Our baseline measurements, methodology and results for subsequent years

	Base Year 01/01/2021 – 31/12/2021 (tCO2e)	Current reporting year 01/01/2023 – 31/12/2023 (tCO2e)	Methodology
Scope 1 (direct GHG Emissions - fuel for vehicles)	0.496	0.610	Calculated monetary amount of diesel, unleaded and electric charge paid for by the company for company leased vehicles. To convert these amounts into Kwh and litres respectively employed average cost of diesel and unleaded for the relevant calendar year in the UK and the cost per Kwh at the charge point provider. Employed carbon trust calculator to convert these into tCO2e. It is noted that the baseline year is calculating an artificially low result due to the restrictions and changes to working practices because of Covid and government lockdown requirements resulting in limited business travel in company vehicles. This has increased in 2022 due to the increased movement of demonstrator vehicles as restrictions are removed. It is anticipated to reduce in the future due to an increased amount of alternatively fuelled demonstrators. We have seen a slight reduction in 2023 and expect this to continue.
Scope 2 (Electricity Indirect Emissions)	8.878	8.866	Calculated Kwh usage on 2nd floor of shared tenanted office (Sheffield) from electricity bill supplied by landlord for 2021 & 2022 and estimated company use based on square footage of 2nd floor being 31.3%. Calculated Kwh usage in shared tenanted office (Otley) from electricity and gas bill supplied by landlord for 2021, 2022, 2023 and estimated company use based on square footage of our space. Unable to influence choice of fuel or provider for electric. Employed carbon trust calculator to convert Kwh to tCO2e. Energy usage is weather dependent. We expect this to reduce further in 2024 as we reduce square footage in Otley. We are also expecting double glazing to be introduced in the Sheffield Office in 2025 which we expect to further reduce electricity usage.
Scope 3 (Upstream transportation and distribution⁴)	0	0	Fleetcare have minimal purchase of goods i.e. stationary. These goods are locally sourced and not delivered therefore not generating any emissions for upstream transportation and distribution.
Scope 3 (Waste generated in operations)	0	0	100% of paper waste is recycled via a 3rd party supplier
Scope 3 (Business Travel)	0	0.101	No business travel occurred in base year due to government enforced lockdown. This has increased slightly in subsequent years although not to previous levels due to an increased use of virtual meetings. This has been calculated based on expense claims for business travel. Use of private vehicles is calculated using fuel type, average miles per gallon, estimated distance to establish litres of fuel consumed and converted these into tCO2e using carbon trust calculator. Public transport use is calculated using the carbon trust averages and distance travelled. We expect this to reduce as a result of increased use of electric vehicles for business travel.

Scope 3 (Employee Commuting5 - Indirect)	1.873	1.882	Calculated by collating data on staff commuting to work to include days worked in the office, means of travel and distance. Use of private vehicles is calculated using fuel type, average miles per gallon, estimated distance to establish litres of fuel consumed and converted these into tCO2e using carbon trust calculator. Public bus use is calculated using the carbon trust averages and distance travelled. It is noted that the baseline year is calculating an artificially low result due to the restrictions and changes to working practices (home and hybrid working) as a result of Covid and government lockdown requirements. In 2022 this has not increased as much as expected due to increased use of electric vehicles, increased homeworking and a reduction in staff numbers. This has decreased further in 2023 due to further increased hybrid working.
Scope 3 (Downstream transportation and distribution6 - Indirect)	0	0	Fleetcare do not sell products
Total Gross Emissions	11.247	11.459	

Emission Reduction Targets

We project that our carbon emissions will decrease over the next 4 years to 10.6 tCO²e by 2027. This is a reduction of 6% from the baseline year.



Carbon Reduction Projects

In order to continue our progress to achieving Net Zero the following measures are proposed and ongoing since establishing the 2021 baseline

- Non-government enforced hybrid working
- Environmental benefit cost analysis of proposed off site visits versus virtual engagement
- Increased use of electric vehicles and public transport for business and commuter travel
- Ongoing review of premises required as leases reach maturity to include replacement of aged windows

Declaration

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁷ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁸.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements and the requirements, and the required subset of Scope 3 emissions has been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁹.

This Carbon Reduction Plan has been reviewed and signed off by the Company Director



SARAH WALKER, COMPANY DIRECTOR, 22/08/2024